

OFFICE ORDER

No. 02/Research/2026

Dated: 24th March 2026

Sub: Scheduling of Research Meeting on 24th March 2026 at 4:20 PM regarding implementation of the newly approved Research Policy.

Ref: Approval of New Research Policy vide Order No. 01/Research/2026 dated March 14,2026.

In pursuance of the approval of the new Research Policy, a **Research Meeting** is hereby scheduled on **24th March 2026 at 4:20 PM** at Room No- 501. The meeting will focus on the implementation and key aspects of the newly approved Research Policy.

The Research Policy document has already been circulated amongst all faculty members. All faculty members are hereby directed to go through the policy document thoroughly prior to the meeting so as to facilitate a productive and focused discussion.

All faculty members are **strongly directed** to make themselves available for this meeting. **Leave of absence on 24th March 2026 shall not be sanctioned** except under unavoidable circumstances, to ensure full attendance and participation.

This issues with the approval of the competent authority.

Naman Shukla

Naman Shukla
Head of Department-ALC

Dr. Lalitya Vir Srivastava
24/03/2026

Dr. Lalitya Vir Srivastava
Director - AEG

Copy to: -

1. Director Asian Education Group — for kind information.
2. All Heads of Departments — for information and necessary action.
3. All Faculty Members — for information and strict compliance.
4. The Administrative Officer — for necessary arrangements.
5. Notice Board — for display.
6. Office File / Record — for reference.

ASIAN LAW COLLEGE

Research and Incentives Policy

RESEARCH AND DEVELOPMENT CELL

(RDC)



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VISION

To be a globally recognised Law College providing growth with education.

Our vision is to build Asian Law College (*hereinafter referred to as ALC*) into a leading law College of world class repute. Our long-term objective is to become a leading Indian Law College with excellence in the field of legal education.

We envision ALC as an institution that produces law professionals in demand who will have direct nexus with raising the standard of legal education in India. More specifically we want to build ALC into an institution that:

- Develops innovative knowledge exchange environment that is highly relevant to the ever-changing legal profession and same is disseminated through publications in top tier legal and professional journals vis-a-vis corporate engagement.
- Provides students with an intercultural learning environment that offers research-based expertise in the flagship programs of B.A. LL.B., B.Com. LL.B. and LL.B.

MISSION

M1: To cultivate a transformative educational experience that integrates theoretical knowledge with practical application, empowering students with the essential skills and competencies needed for effective legal practice

M2: To promote a community of ethical leaders, instilling strong values, critical thinking, and decision-making capabilities, ensuring our graduates are equipped to navigate complex legal challenges with integrity and professionalism

M3: To promote a culture of research and scholarly inquiry, equipping our students with the tools and knowledge to analyse and comprehend the evolving legal landscape, and to contribute to the development of legal theory and practice.

M4: To empower students to become catalysts for positive social change and champions of justice. Through a comprehensive curriculum, experiential learning opportunities, and a commitment to public interest law, we strive to cultivate graduates who are passionate about addressing systemic inequalities and making a lasting impact on society.

The Policy

1. PREAMBLE

In line with the Mission and Vision of the Institution and especially the dedication to research, scholarly inquiry, ethical leadership, and contribution to legal theory and practice, the goal of this Research Policy is to promote a strong research culture among faculty members. The policy aims at balancing encouragement and accountability, to ensure sustainable, quality output of legal research.

2. OBJECTIVES OF THE RESEARCH POLICY

The objectives of this policy are to:

- Promote high-quality legal research relevant to contemporary legal, social, and policy challenges.
- Encourage faculty to publish in reputed national and international journals.
- Align faculty research with institutional rankings (NIRF), accreditation, and global visibility.
- Develop a culture of continuous scholarly inquiry, innovation, and impact.
- Ensure faculty accountability towards research contributions.

3. SCOPE

This Policy applies to all full-time faculty members and staff (including administrative, academic support, and all other employees) formally appointed or employed by Asian Law College ("ALC"), effective from the date of their appointment or employment; the Research Committee of ALC reserves the absolute and unfettered discretion to extend the application of this Policy, in writing, to part-time faculty members and staff on a case-by-case basis.

4. RESEARCH AND DEVELOPMENT COMMITTEE

A Research and Development Committee shall oversee the implementation of this policy.

4.1 Functions of the Research Committee:

- Framing, implementing, and periodically reviewing research guidelines and standards of ALC.
- Identifying, evaluating and updating the list of recognized journals, publishers and publication benchmarks.
- Monitoring faculty compliance with minimum research expectations prescribed under this Policy.
- Promoting and encouraging faculty engagement in research activities and scholarly writing.
- Organising Faculty Development Programmes (FDPs), research seminars, workshops, and training programmes to enhance research capacity and publication skills.
- Facilitating a research-oriented academic culture through mentorship, collaboration, and scholarly dialogue.
- Addressing disputes relating to research quality, authorship, ethical conduct, and academic integrity.
- Advising on matters relating to plagiarism, academic misconduct, and intellectual property rights (IPR).
- Recommending policy amendments and research initiatives to the institutional authorities.
- Recommending incentives, grants, and recognitions.
- Facilitating, regulating, and promoting student research activities, including supervision frameworks, research training programmes, student research grants, publication mentoring, and compliance with the Student Research Policy (Refer to the Student Research Policy)

Decisions of the Research Committee shall be **final and binding**, subject to institutional regulations.

4.2 Research Committee

There shall be a **Research Committee** acting as the apex body for planning, implementing, monitoring and regulating all research activities of Asian Law College. The Research Committee shall consist of:

- a. Chairperson** – Associate Dean
- b. Co-Chairperson** – Head of Research & Development Committee
- c. Three Faculty Members** – Nominated by the Chairperson, representing different areas of legal specialization.

Total Members: Five (5)

4.3 Tenure

The tenure of the members shall ordinarily be **one (1)** academic years, unless extended or modified by the competent authority.

5. MINIMUM RESEARCH EXPECTATIONS

5.1 Mandatory Research Output

Each full-time faculty member is expected to produce *at least one research publication per academic year* in a recognized category outlined under this policy.

5.2 Non-Compliance

Failure to meet the minimum research expectation:

- Will be recorded in the Annual Faculty Performance Review (ARM).

6. CLASSIFICATION OF INTELLECTUAL CONTRIBUTIONS

The following categories of intellectual contributions shall be recognized under this Policy:

CLAUSE	CATEGORY OF INTELLECTUAL CONTRIBUTION	RECOGNIZED OUTPUTS	APPLICABLE CONDITIONS / STANDARDS
6.1	Academic Journal Publications	Research papers, long or short articles, essays, case comments, book reviews published in peer-reviewed journals.	Publications must fall under one of the following categories: <ul style="list-style-type: none"> • Category A: Scopus Q1 & Q2 journals. • Category B: Scopus Q3 & Q4 journals. • Category C: Peer-reviewed journals published by NLUs.

			<ul style="list-style-type: none"> • Category D- Journal must possess a genuine ISSN number, verifiable through official ISSN portals or publisher records.
6.2	Books and Book Chapter Publications	Single-authored books, co-authored books, edited volumes, and book chapters.	<ul style="list-style-type: none"> • Publication shall be with a reputed academic or professional publisher. • ISBN registration is mandatory.
6.3	Broad Audience Publications	Research reports, working papers, policy briefs, newspaper articles, professional journal articles, and contributions to law blogs or legal commentary platforms.	<ul style="list-style-type: none"> • Outputs must demonstrate research or analytical depth. • Platforms must have editorial oversight and public accessibility.
6.4	Conference Presentations and Academic Engagements	Presentation of research papers at conferences; participation as panelist, keynote speaker, session chair, or resource person; Faculty Development Programmes (FDPs); invited for guest lectures; judging academic competitions.	<ul style="list-style-type: none"> • Conferences and academic events must be organized by reputed institutions or bodies. • Participation must be supported by verifiable documentation.
6.5	Journal Editorship and Peer-Review Roles	Service as Editor, Associate Editor, Editorial Board Member, or Peer Reviewer/Referee.	<ul style="list-style-type: none"> • Journal must be peer-reviewed and nationally or internationally reputed.
6.6	Funded Research Projects	Research projects funded by government bodies, statutory authorities, international organizations, or recognized research councils.	<ul style="list-style-type: none"> • Projects must be disclosed to the institution. • Compliance with institutional approval and

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			reporting norms is mandatory.
6.7	Consultancy and Policy Advisory Projects	Legal consultancy, advisory work, policy drafting, law reform initiatives, and applied research projects.	<ul style="list-style-type: none"> • Mandatory disclosure to the institution. • Compliance with consultancy and conflict-of-interest policies.
6.8	Peer-Reviewed Study Materials	Published study materials, course modules, simulations, case studies, and academic tools.	<ul style="list-style-type: none"> • Outputs must undergo peer review. • Institutional approval is required prior to recognition.

7. CENTRE(S) FOR EXCELLENCE

To strengthen focused research, interdisciplinary scholarship and institutional visibility, the Asian Law College shall establish Centre(s) for Excellence in identified areas of law.

7.1 Objectives of the Centres

- To promote advanced research and policy-oriented legal scholarship
- To encourage interdisciplinary and industry-academia collaboration
- To generate high-impact research outputs, policy briefs, and law reform inputs
- To mentor faculty and students in specialised research domains

7.2 Proposed Centres for Law

The following Centres may be established subject to approval by the Research Committee and institutional authorities:

1. Centre for Excellence in Constitutional Law & Governance
2. Centre for Corporate, Commercial & Financial Laws
3. Centre for Arbitration, Mediation & ADR
4. Centre for Criminal Justice & Human Rights
5. Centre for Intellectual Property Rights & Technology Law

6. Centre for Environmental & Sustainability Law
7. Centre for Cyber Law, Digital Currency & Emerging Technologies
8. Centre for Comparative & International Law

7.3 Functions of the Centres

- Conduct doctrinal, empirical, and policy-based legal research
- Publish journals, edited volumes, working papers, and policy briefs
- Organise conferences, seminars, FDPs, certificate courses, and workshops
- Facilitate funded research projects and consultancy assignments
- Support student research, moot courts, and legal clinics
- Collaborate with courts, law firms, regulatory bodies, universities, and think tanks

Each Centre shall function under a Faculty Coordinator, appointed by the institution, and shall submit an annual activity and research output report to the Research Committee.

8. INTELLECTUAL PROPERTY RIGHTS

Intellectual property arising from research conducted using **institutional resources and facilities** shall ordinarily vest **jointly with the author(s) and the institution**, unless otherwise agreed through a formal arrangement.

a. Ownership

Research Intellectual property generated by research by the faculty shall, should be provided jointly to the author(s) and the institution.

b. Institutional Rights

Asian Law College retains the right to:

- Archive publications for academic and accreditation purposes.
- Use research outputs for:
 - Rankings
 - Academic promotion materials
 - Institutional reporting

c. Protection Against Misappropriation

- Faculty members shall not reproduce, adapt, or replicate research policies, documents, or frameworks of other institutions.
- Any violation of IPR norms or unauthorized use of third-party research frameworks may attract disciplinary action.

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9. RESEARCH ETHICS AND ACADEMIC INTEGRITY

All research conducted under the *aegis* of the Asian Law College must:

- Be original and unpublished work.
- Comply with **plagiarism thresholds** prescribed by regulatory authorities.
 - The **similarity** index for plagiarism shall **not exceed 10%**.
 - The **AI-generated** content detection score shall also **not exceed 10%**.
- Follow ethical norms relating to:
 - Citation and attribution
 - Authorship order
 - Conflict of interest disclosures

Any academic misconduct shall be dealt with in accordance with institutional disciplinary procedures.

10. CREDIT-BASED RESEARCH SYSTEM (CBRS)

To stimulate measurable, transparent and outcome-oriented research, Asian Law College adopts Credit-Based Research System (CBRS). Under this system, the research output of faculty is measured in a system of credits which is subsequently used for:

- A. Annual Performance Appraisal
- B. Research Incentives and Rewards

10.1 Annual Credit Requirement

Each full-time faculty member shall be required to earn a **minimum of 5 Research Credits per academic year**.

10.2 Credit Allocation Matrix

S. No.	RESEARCH OUTPUT CATEGORY	CREDIT POINTS
1	Journal Article – Scopus / Web of Science (Q1 / Q2)	5
2	Journal Article – Scopus (Q3 / Q4)	4
3	Peer-Reviewed Journal (NLU's / Reputed Indian Journals)	3



4	Book (Single Authored) – Reputed Publisher	6
5	Book (Edited Volume)	4
6	Book Chapter – Reputed Publisher	3
7	Conference Paper (National)	2
8	Conference Paper (International)	3
9	Funded Research Project – Principal Investigator	5
10	Funded Research Project – Co-Investigator	3
11	Policy Paper / Law Reform Report	4
12	Consultancy Project (Completed)	3
13	Editor / Associate Editor of Journal	3
14	Peer Reviewer (Minimum 3 reviews/year)	2
15	Faculty Development Programme (FDP ≥ 5 days)	2
16	Invited Lecture / Keynote / Chair	1
17	Research Supervision (PhD Awarded)	5
18	Research Supervision (PhD Ongoing – per year)	2

10.3 Credit Distribution for Co-authored Works

- Two Authors: 60% + 40%
- Three Authors: 40% + 30% + 30%
- More than Three Authors: Equal distribution unless justified otherwise.

First or Corresponding Author shall normally receive the higher credit share.

10.4 Pro-Rata Credit Allocation

Where a faculty member joins or exits the institution during the middle of an academic year, or is on approved long-term leave (including study leave, maternity/paternity leave, medical leave, or deputation), the minimum research credit requirement shall be calculated on a pro-rata basis.

Illustration:

- If a faculty member serves for **6 months** in an academic year, the minimum credit requirement shall be **50% of the prescribed annual credits**.

- If a faculty member serves for **3 months**, the minimum credit requirement shall be **25% of the prescribed annual credits**.

The Research Committee shall have discretionary authority to relax or modify credit requirements in genuine hardship cases, based on documented justification.

10.5 Credit Carry Forward

- Maximum **6 surplus credits** may be carried forward to the next academic year.
- Credits older than **two academic years shall lapse**.

10.6 Non-Compliance

Failure to earn minimum prescribed credits shall:

- Be recorded and may affect in Annual Performance Review (ARM).

10.7 Incentives Linked to Credits

CREDITS EARNED	INSTITUTIONAL RECOGNITION
5-6	Certificate of Compliance
7-9	Research Excellence Certificate + Incentive
10-12	Outstanding Research Award + Incentive
13+	Distinguished Research Contribution Award

11. FINANCIAL SUPPORT, INCENTIVES AND RECOGNITION

To actively promote a strong research culture, Asian Law College shall provide structured financial support and publication-based incentives to faculty members for quality research output, subject to institutional budgetary provisions and approval of the Research Committee.

11.1 Publication-Based Financial Incentives

S. NO.	PUBLICATION CATEGORY	INCENTIVE AMOUNT
1	Paper in Scopus Q1 and/or in Australian Business Deans Council (ABDC) – A* Journal	Rs. 50,000/-
2	Paper in Scopus Q2 and/or in Australian Business Deans Council (ABDC) – A Journal	Rs. 30,000/-
3	Paper in Scopus Q3 and/or in Australian Business Deans Council (ABDC) – B Journal	Rs. 15,000/-
4	Paper in Scopus Q4 and/or in Australian Business Deans Council (ABDC) – C Journal	Rs. 10,000/-
5	Patent awarded (Grant Certificate should be submitted)	Rs. 5,000/-
6	Book with International Publisher (publishers from countries recognized for academic excellence – list available with RDC)	Rs. 15,000/-
7	Book with National Publisher (Only reference books and textbooks; question banks, model papers, edited books etc. will not be considered)	Rs. 10,000/-
8	Chapter in Edited Book with International Publisher (publishers/editors from academically recognized countries – list available with RDC)	Rs. 5,000/-
9	Chapter in Edited Book with National Publisher (from recognized publishers only – list available with RDC)	Rs. 3,000/-
10	Case published in reputed international case repositories (e.g., Case Centre UK)	Rs. 7,000/-
11	Case published in reputed National case repositories (e.g., AIMA)	Rs. 5,000/-

Note:

- a. Release of any monetary incentive shall be subject to the submission of valid proof of final publication by the concerned faculty member(s).
- b. Predatory journals or publications lacking a recognized peer-review process shall not be eligible for incentives under this policy.

- c. In the case of co-authored publications involving internal faculty members of the institution, the incentive amount shall be distributed proportionately among the internal authors, in accordance with institutional norms.

The disbursement of financial incentives shall further remain subject to verification of the relevant documents and eligibility criteria. The proposal shall thereafter be placed for final approval before the RDC Co-Chairman, followed by the Chairman and subsequently the Director of the institution.

11.2 Conference, Seminar and Research Presentation Financial Support

The institution shall provide financial assistance for presenting research papers in reputed national and international conferences, seminars, workshops, and Faculty Development Programmes (FDPs), subject to prior approval.

Procedure for Availing Financial Support

The following documents must be submitted to the Chair, Research Advisory Committee (RAC) through the Head – Research & Development Committee (RDC) for approval. Applications must be submitted at least one month in advance, as the approval procedure may require a minimum processing time of thirty days.

1. Synopsis and copy of the research paper to be presented.
2. Certificate from the author regarding originality of the paper and No Objection Certificate (NOC) from co-authors, if any.
3. Brochure of the Conference / Seminar / FDP.
4. Letter of Acceptance / Invitation from the organizers.
5. Detailed information about the organizers along with documentary proof of their credibility.
6. Documentary proof of applications made for complementary financial support, if any, and progress thereafter.
7. Teachers participating in international collaboration or exchange programmes must inform the Institution well in advance and submit a detailed visit plan to the Principal through the RDC Convenor.

11.3 Priority and Limitations

Priority shall be given to SCOPUS indexed conferences and reputed academic institutions.

Please Note: Financial support that may be sought for participation in conferences or seminars shall be limited to a maximum of ₹10,000 per academic year, and shall be restricted to reimbursement of the registration fee only.

11.4 Research Projects and Grants

Faculty members are encouraged to initiate and secure externally funded research projects and grants from government agencies, research bodies, industry partners and international organizations to strengthen the institution's research ecosystem.

11.5 Consultancy and Collaborative Engagement

The institution encourages faculty members to undertake consultancy assignments and collaborative research initiatives with industry, government bodies, and civil society organizations, contributing to practical legal solutions and institutional outreach.

11.6 Capacity Building and Management Development Programmes (MDPs)

The faculty members under the *aegis* of RDC are encouraged to plan and conduct capacity-building programmes, including Management Development Programmes (MDPs), certificate courses and executive training programmes, aimed at promoting interdisciplinary legal research and professional development.

11.7 Student Development and Research Engagement

The institution shall promote student development programmes, research workshops and academic training initiatives to encourage research orientation, practical learning and academic excellence among students.

12. ORIGINALITY AND NON-DERIVATION CLAUSE

This Research Policy:

- Is an **institution-specific framework**.
- Does not replicate or adopt research policies of any other university or institution.
- Prohibits verbatim or substantial reproduction of external institutional policies in faculty research outputs.

13. REVIEW AND AMENDMENT

This policy shall be reviewed **once every year** or earlier if required. The amendments made, if any, will be notified to the academic team in due course of time.



ANNEXURE - A

FACULTY RESEARCH REPORTING FORMAT

Name of Faculty Member:

Designation & Department:

Academic Year:

Sl. No.	Category (6.1-6.8)	Title Of Publication / Activity	Journal / Publisher / Body	Indexing / Recognition	Date	Proof Submitted	Applicable Incentive
1							
2							
3							

Declaration:

I hereby declare that the above information is true, original, and compliant with the Research & Intellectual Contribution Policy and applicable academic integrity and IPR norms.

Signature of Faculty Member:

Date:

Allowed by : (Signature with Date of – HOD/Head-Academics)

Approved by : Associate Dean (Signature with Date)

Final Approval : Director – AEG (Dr. Lalitya Vir Srivastava - Signature with Date)

Please Note : Annexure - A must be duly filled in and signed by the concerned/mentioned authorities. The completed and approved form should thereafter be submitted to the Accounts Office after the signature Director-AEG for processing and transfer of the applicable incentive amount.



DRAFT BOARD RESOLUTION

Resolution No.: _____

Resolved that the **Research & Intellectual Contribution Policy** of the Law College, as placed before the Board, be and is hereby **approved and adopted** with immediate effect.

Resolved further that the Policy shall be implemented under the supervision of the Research Committee, and shall be applicable to all faculty members in accordance with its terms.

Resolved further that the Policy shall be reviewed periodically to ensure alignment with regulatory requirements, accreditation standards, and institutional objectives.

For and on behalf of the Board

Director: _____

Date: _____

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